



Social Media and Content Volunteer

Do you enjoy using social media? Are you a WhatsApp Wonder, a Facebook Fan or can make an Impact with Insta? We are looking for someone to join our happy team delivering a lively, useful and motivational media presence for the Matthew Project. Volunteers are not expected to do every one of these tasks, please let us know your strengths, skills and media passions!

Tasks may include, but not limited to:

-  Keeping our social media channels updated
-  Encouraging others to comment on our posts and share them with others
-  Creating, or assisting with, a fortnightly newsletter for our Mailchimp database of loyal supporters
-  Content/Copywriting: planning and writing a blog each month for the Matthew Project. This could be based on the TMP's activities, a profile of a member of staff or a volunteer, or another aspect of the TMP
-  Photography: Developing and updating the TMP's photographic database; identifying gaps; taking photographs and/or ensuring that someone is available to photograph all key events and ensuring that permissions for photography have been granted. This could also involve video work.
-  working with TMP community to obtain the necessary information, photographs and interviews if required.
-  Search Engine Optimisation: updating TMP website content to make it more easily found by relevant internet users
-  Another project: If you have a particular area of knowledge or an interest area you would like to pursue, you are welcome to propose a project for you to undertake.

Personal qualities are also important such as:-

-  good listening skills
-  positive attitude
-  reliability
-  good communication skills
-  commitment to recovery principles

Please note that a Basic DBS is required for this role.



With your help we can support more vulnerable people across Norfolk, Suffolk and Essex.

Become part of our team providing amazing services to individuals, families and the community.

Make a difference. Develop personal and professional skills. Enhance your CV. Support your studies. Meet new people. Feel good.

For further information please contact Sarah Nunn on 07810 656690
or email sarah.nunn@matthewproject.org